



# WILLAMETTE KIDS

## Child Development Center

www.WILLAMETTE.KIDS | 2500 W 18TH AVENUE, EUGENE, OR 97402



## ENROLLMENT ✓ CHECKLIST

Please submit following documents so enrollment can be finalized:

\_\_\_\_\_ New Student Application & Child's Social History Form (*2 pages*)

\_\_\_\_\_ Student Health Form (*3 pages*)

\_\_\_\_\_ Annual Parent Commitment Form

\_\_\_\_\_ Copy of student's immunization record

\_\_\_\_\_ Copy of student's birth certificate

\_\_\_\_\_ Tuition Contract (*2 pages*)

\_\_\_\_\_ \$100 New to WK CDC Student Fee (non-refundable)

\_\_\_\_\_ \$450 Annual Registration (includes snacks) *non-refundable*

Mail or bring all paperwork along with your fees to the church or preschool office. The person(s) listed as financially responsible on the application must sign the tuition contract.

Upon receiving the application, the parents/guardians will be contacted to schedule an interview with the Child Development Center Director. Once the interview is complete, the office will notify you of acceptance.

**Enrollment will not be finalized nor is the student's class place secured until the center receives all completed forms and until all the applicable fees have been paid. Thank you!**